

MOLINA

June 24, 2013

TO: LONG TERM CARE PROVIDERS

Listed below is the **LTC MONTHLY PROCESSING SCHEDULE FOR THE LAST SIX MONTHS (JULY THRU DECEMBER) OF THE YEAR 2013.**

NOTE: It is **VERY IMPORTANT** that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.

IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE ” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.

EDI/ UB CLAIMS RECEIVED AT UNISYS	CHECK RELEASE (ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE DATE	DAY
07/05/2013- 12Noon	07/09/2013	Tuesday	07/10/2013	Wednesday
08/08/2013- 12Noon	08/12/2013	Monday	08/13/2013	Tuesday
09/06/2013- 12Noon	09/10/2013	Tuesday	09/11/2013	Wednesday
10/09/2013- 12Noon *	10/10/2013	Thursday	10/11/2013	Friday
11/07/2013- 12Noon	11/12/2013	Tuesday	11/13/2013	Wednesday
12/06/2013- 12Noon	12/10/2013	Tuesday	12/11/2013	Wednesday

* Denotes Mid-Week Cycle

**LAST SIX MONTHS (JULY THRU DECEMBER OF THE YEAR 2013)
LTC SUPPLEMENTAL / EDI / UB BILLING SCHEDULE**

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE (ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
<u>JULY</u>					
07/11/2013- 12NOON	THURSDAY	07/16/2013	TUESDAY	07/18/2013	WEDNESDAY
07/18/2013- 12NOON	THURSDAY	07/23/2013	TUESDAY	07/24/2013	WEDNESDAY
07/25/2013- 12NOON	THURSDAY	07/30/2013	TUESDAY	07/31/2013	WEDNESDAY
<u>AUGUST</u>					
08/15/2013- 12NOON	THURSDAY	08/20/2013	TUESDAY	08/21/2013	WEDNESDAY
08/22/2013- 12NOON	THURSDAY	08/27/2013	TUESDAY	08/28/2013	WEDNESDAY
<u>SEPTEMBER</u>					
09/12/2013- 12NOON	THURSDAY	09/17/2013	TUESDAY	09/18/2013	WEDNESDAY
09/19/2013- 12NOON	THURSDAY	09/24/2013	TUESDAY	09/25/2013	WEDNESDAY
<u>OCTOBER</u>					
10/17/2013- 12NOON	THURSDAY	10/22/2013	TUESDAY	10/23/2013	WEDNESDAY
10/24/2013- 12NOON	THURSDAY	10/29/2013	TUESDAY	10/30/2013	WEDNESDAY
<u>NOVEMBER</u>					
11/14/2013- 12NOON	THURSDAY	11/19/2013	TUESDAY	11/20/2013	WEDNESDAY
<u>DECEMBER</u>					
12/12/2013- 12NOON	THURSDAY	12/17/2013	TUESDAY	12/18/2013	WEDNESDAY

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6303.