

# MOLINA

**OCTOBER 10, 2013**

**TO: LONG TERM CARE PROVIDERS**

Listed below is the LTC MONTHLY **(REVISED)** PROCESSING SCHEDULE FOR THE LAST SIX MONTHS (JULY THRU DECEMBER) OF THE YEAR 2013.

**NOTE:** It is VERY IMPORTANT that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

**IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.**

**IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE ” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.**

<b>EDI/ UB CLAIMS RECEIVED AT UNISYS</b>	<b>CHECK RELEASE (ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE DATE</b>	<b>DAY</b>
07/05/2013- 12Noon	07/09/2013	Tuesday	07/10/2013	Wednesday
08/08/2013- 12Noon	08/12/2013	Monday	08/13/2013	Tuesday
09/06/2013- 12Noon	09/10/2013	Tuesday	09/11/2013	Wednesday
<b><u>10/10/2013- 12Noon</u></b>	<b><u>10/15/2013</u></b>	<b><u>Tuesday</u></b>	<b><u>10/16/2013</u></b>	<b><u>Wednesday</u></b>
<b><u>THIS CHECK WRITE WILL INCLUDE PAYMENT TO STATE OPERATED FACILITIES AND ANY CLAIMS BILLED &amp; PROCESSED PRIOR TO THE OCTOBER 10<sup>TH</sup> CUTOFF FOR DATES OF SERVICE PRIOR TO SEPTEMBER 2013.</u></b>				
11/07/2013- 12Noon	11/12/2013	Tuesday	11/13/2013	Wednesday
12/06/2013- 12Noon	12/10/2013	Tuesday	12/11/2013	Wednesday

\* Denotes Mid-Week Cycle

**LAST SIX MONTHS (JULY THRU DECEMBER OF THE YEAR 2013)  
LTC ( **REVISED** ) SUPPLEMENTAL / EDI / UB BILLING SCHEDULE**

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE(ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
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**JULY**

07/11/2013- 12NOON	THURSDAY	07/16/2013	TUESDAY	07/18/2013	WEDNESDAY
07/18/2013- 12NOON	THURSDAY	07/23/2013	TUESDAY	07/24/2013	WEDNESDAY
07/25/2013- 12NOON	THURSDAY	07/30/2013	TUESDAY	07/31/2013	WEDNESDAY

**AUGUST**

08/15/2013- 12NOON	THURSDAY	08/20/2013	TUESDAY	08/21/2013	WEDNESDAY
08/22/2013- 12NOON	THURSDAY	08/27/2013	TUESDAY	08/28/2013	WEDNESDAY

**SEPTEMBER**

09/12/2013- 12NOON	THURSDAY	09/17/2013	TUESDAY	09/18/2013	WEDNESDAY
09/19/2013- 12NOON	THURSDAY	09/24/2013	TUESDAY	09/25/2013	WEDNESDAY

**OCTOBER**

10/17/2013- 12NOON	THURSDAY	10/22/2013	TUESDAY	10/23/2013	WEDNESDAY
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**NO SUPPLEMENTAL BILLING AFTER THE CUTOFF ON THURSDAY (10/17/2013),**

**NOTE: ADJUSTMENTS/VOIDS FROM THE EARLY PAYMENT IN SEPTEMBER 2013 WILL BE PROCESSED ON CHECK WRITE DATED 10/29/2013.**

**NOVEMBER**

11/14/2013- 12NOON	THURSDAY	11/19/2013	TUESDAY	11/20/2013	WEDNESDAY
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**DECEMBER**

12/12/2013- 12NOON	THURSDAY	12/17/2013	TUESDAY	12/18/2013	WEDNESDAY
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**IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6303.**