



**ATTENTION ALL LONG TERM CARE, ICF-DD, HOSPICE
AND ADULT DAY CARE PROVIDERS**

RE: 2011 PROCESSING SCHEDULE

Please note the schedule dates for January and April 2011.

Due to the payment issued to providers at the end of December 2010, the processing in January for December will be as follows:

The provider cutoff is Tuesday January 11th at 12NOON (This will include all claims received at Molina and processed January 1st through 12NOON on January 11, 2011). The claims will be adjudicated on the check write dated Thursday, January 13, 2011 and Funds available January 14, 2011.

Any claims received and processed after 12NOON on January 11, 2011 through 12:00NOON on Thursday January 20, 2011 will be processed for adjudication on the check write dated Tuesday, January 25, 2011 for Funds available on Wednesday, January 26, 2011.

REMINDER: Molina will apply adjustments and/ or Voids when applicable to the claims submitted in January 2011 for December 2010 services on both January check writes.

Claims for March 2011 services will be paid in a special check write scheduled for the end of March. The April 2011 regular check write schedule reflects the same process utilized in January 2011 for claims paid in the special check write for December 2010 services.

Providers will be notified if any of the schedule changes.

MOLINA

December 17, 2010

TO: LONG TERM CARE PROVIDERS

Listed below is the **LTC MONTHLY PROCESSING SCHEDULE FOR THE YEAR 2011.**

NOTE: It is **VERY IMPORTANT** that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (**EDI/ UB CLAIMS RECEIVED AT MOLINA**) in order to receive payment on the "check release (issue) date" shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.

IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE "ATTENTION LTC OR ATTENTION KAY BRUE" PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.

Once a provider is on direct deposit and paid in the regular check write, the funds will be available on the working day after the normal Tuesday check write date.

EDI/ UB CLAIMS RECEIVED AT MOLINA		CHECK RELEASE (ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE DATE	DAY
01/11/2011- 12Noon	*	01/13/2011	Thursday	01/14/2011	Friday
02/04/2011- 12Noon		02/08/2011	Tuesday	02/09/2011	Wednesday
03/04/2011- 12Noon		03/08/2011	Tuesday	03/09/2011	Wednesday
04/12/2011- 12Noon	*	04/14/2011	Thursday	04/15/2011	Friday
05/06/2011- 12Noon		05/10/2011	Tuesday	05/11/2011	Wednesday
06/08/2011- 12Noon	*	06/09/2011	Thursday	06/10/2011	Friday
07/06/2011- 12Noon	*	07/07/2011	Thursday	07/08/2011	Friday
08/05/2011- 12Noon		08/09/2011	Tuesday	08/10/2011	Wednesday
09/07/2011- 12Noon	*	09/08/2011	Thursday	09/09/2011	Friday
10/07/2011- 12Noon		10/10/2011	Monday	10/11/2011	Tuesday
11/04/2011- 12Noon		11/08/2011	Tuesday	11/09/2011	Wednesday
12/07/2011- 12Noon	*	12/08/2011	Thursday	12/09/2011	Friday

* Denotes Mid-Week Cycle

YEAR 2011

LTC SUPPLEMENTAL / EDI / UB BILLING SCHEDULE

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE(ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
<u>JANUARY</u>					
01/20/2011- 12NOON	THURSDAY	01/25/2011	TUESDAY	01/26/2011	WEDNESDAY
<u>FEBRUARY</u>					
02/10/2011- 12NOON	THURSDAY	02/15/2011	TUESDAY	02/16/2011	WEDNESDAY
02/17/2011- 12NOON	THURSDAY	02/22/2011	TUESDAY	02/23/2011	WEDNESDAY
<u>MARCH</u>					
03/10/2011- 12NOON	THURSDAY	03/15/2011	TUESDAY	03/16/2011	WEDNESDAY
03/17/2011- 12NOON	THURSDAY	03/22/2011	TUESDAY	03/23/2011	WEDNESDAY
<u>APRIL</u>					
04/21/2011- 12NOON	THURSDAY	04/26/2011	TUESDAY	04/27/2011	WEDNESDAY
<u>MAY</u>					
05/12/2011- 12NOON	THURSDAY	05/17/2011	TUESDAY	05/18/2011	WEDNESDAY
05/19/2011- 12NOON	THURSDAY	05/24/2011	TUESDAY	05/25/2011	WEDNESDAY
<u>JUNE</u>					
06/09/2011- 12NOON	THURSDAY	06/14/2011	TUESDAY	06/15/2011	WEDNESDAY
06/16/2011- 12NOON	THURSDAY	06/21/2011	TUESDAY	06/22/2011	WEDNESDAY
<u>JULY</u>					
07/14/2011- 12NOON	THURSDAY	07/19/2011	TUESDAY	07/20/2011	WEDNESDAY
07/21/2011- 12NOON	THURSDAY	07/26/2011	TUESDAY	07/27/2011	WEDNESDAY
<u>AUGUST</u>					
08/11/2011- 12NOON	THURSDAY	08/16/2011	TUESDAY	08/17/2011	WEDNESDAY
08/18/2011- 12NOON	THURSDAY	08/23/2011	TUESDAY	08/24/2011	WEDNESDAY
<u>SEPTEMBER</u>					
09/15/2011- 12NOON	THURSDAY	09/20/2011	TUESDAY	09/21/2011	WEDNESDAY
09/22/2011- 12NOON	THURSDAY	09/27/2011	TUESDAY	09/28/2011	WEDNESDAY
<u>OCTOBER</u>					
10/13/2011- 12NOON	THURSDAY	10/18/2011	TUESDAY	10/19/2011	WEDNESDAY
10/20/2011- 12NOON	THURSDAY	10/25/2011	TUESDAY	10/26/2011	WEDNESDAY
<u>NOVEMBER</u>					
11/10/2011- 12NOON	THURSDAY	11/15/2011	TUESDAY	11/16/2011	WEDNESDAY
11/17/2011- 12NOON	THURSDAY	11/22/2011	TUESDAY	11/23/2011	WEDNESDAY
<u>DECEMBER</u>					
12/15/2011- 12NOON	THURSDAY	12/20/2011	TUESDAY	12/21/2011	WEDNESDAY

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6000, THEN PRESS OPTION 2.