



**ATTENTION ALL LONG TERM CARE, ICF-DD, HOSPICE**  
**AND ADULT DAY HEALTH CARE PROVIDERS**

**“REVISED SCHEDULES”**

**The “Regular and Supplemental” check write schedules for Calendar Year 2011 have been revised. The revisions are indicated on the following two pages.**

**Reminder:**

**The receipt date and time for EDI/ UB-04 claims to be received at Molina Medicaid Solutions are indicated on the schedules. Make sure your claims are submitted within that time period.**

**Please check [lamedicaid.com](http://lamedicaid.com) frequently as any future changes will be posted to this website.**

# MOLINA

August 22, 2011

## “REVISED SCHEDULE”

TO: LONG TERM CARE PROVIDERS

Listed below is the LTC MONTHLY PROCESSING SCHEDULE FOR THE YEAR 2011.

**NOTE:** It is VERY IMPORTANT that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.

IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE ” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.

Once a provider is on direct deposit and paid in the regular check write, the funds will be available on the working day after the **Scheduled** check write date.

EDI/ UB CLAIMS RECEIVED AT UNISYS		CHECK RELEASE (ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE DATE	DAY
01/11/2011 12Noon	*	01/13/2011	Thursday	01/14/2011	Friday
02/04/2011- 12Noon		02/08/2011	Tuesday	02/09/2011	Wednesday
03/04/2011 12Noon		03/08/2011	Tuesday	03/09/2011	Wednesday
04/12/2011 12Noon	*	04/14/2011	Thursday	04/15/2011	Friday
05/06/2011 12Noon		05/10/2011	Tuesday	05/11/2011	Wednesday
06/08/2011 12Noon	*	06/09/2011	Thursday	06/10/2011	Friday
07/06/2011 12Noon	*	07/08/2011	Thursday	07/09/2011	Friday
08/04/2011 12Noon		08/10/2011	Wednesday	08/11/2011	Thursday
09/07/2011 12Noon	*	09/08/2011	Thursday	09/09/2011	Friday
10/07/2011 12Noon		10/10/2011	Monday	10/11/2011	Tuesday
11/04/2011 12Noon		11/09/2011	Wednesday	11/10/2011	Thursday
12/07/2011 12Noon	*	12/08/2011	Thursday	12/09/2011	Friday

\* Denotes Mid-Week Cycle

# “REVISED SCHEDULE”

## YEAR 2011 LTC SUPPLEMENTAL / EDI / UB BILLING SCHEDULE

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE(ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
<b><u>JANUARY</u></b>					
01/20/2011- 12NOON	THURSDAY	01/25/2011	TUESDAY	01/26/2011	WEDNESDAY
<b><u>FEBRUARY</u></b>					
02/10/2011- 12NOON	THURSDAY	02/15/2011	TUESDAY	02/16/2011	WEDNESDAY
02/17/2011- 12NOON	THURSDAY	02/22/2011	TUESDAY	02/23/2011	WEDNESDAY
<b><u>MARCH</u></b>					
03/10/2011- 12NOON	THURSDAY	03/15/2011	TUESDAY	03/16/2011	WEDNESDAY
03/17/2011- 12NOON	THURSDAY	03/22/2011	TUESDAY	03/23/2011	WEDNESDAY
<b><u>APRIL</u></b>					
04/21/2011- 12NOON	THURSDAY	04/26/2011	TUESDAY	04/27/2011	WEDNESDAY
<b><u>MAY</u></b>					
05/12/2011- 12NOON	THURSDAY	05/17/2011	TUESDAY	05/18/2011	WEDNESDAY
05/19/2011- 12NOON	THURSDAY	05/24/2011	TUESDAY	05/25/2011	WEDNESDAY
<b><u>JUNE</u></b>					
06/09/2011- 12NOON	THURSDAY	06/14/2011	TUESDAY	06/15/2011	WEDNESDAY
06/16/2011- 12NOON	THURSDAY	06/21/2011	TUESDAY	06/22/2011	WEDNESDAY
<b><u>JULY</u></b>					
07/14/2011- 12NOON	THURSDAY	07/19/2011	TUESDAY	07/20/2011	WEDNESDAY
07/21/2011- 12NOON	THURSDAY	07/26/2011	TUESDAY	07/27/2011	WEDNESDAY
<b><u>AUGUST</u></b>					
08/11/2011-12NOON	THURSDAY	08/18/2011	THURSDAY	08/19/2011	FRIDAY
08/18/2011- 12NOON	THURSDAY	08/25/2011	THURSDAY	08/26/2011	FRIDAY
<b><u>SEPTEMBER</u></b>					
09/15/2011- 12NOON	THURSDAY	09/20/2011	TUESDAY	09/21/2011	WEDNESDAY
09/22/2011- 12NOON	THURSDAY	09/27/2011	TUESDAY	09/28/2011	WEDNESDAY
<b><u>OCTOBER</u></b>					
10/13/2011- 12NOON	THURSDAY	10/19/2011	WEDNESDAY	10/20/2011	THURSDAY
10/20/2011- 12NOON	THURSDAY	10/26/2011	WEDNESDAY	10/27/2011	THURSDAY
<b><u>NOVEMBER</u></b>					
11/10/2011- 12NOON	THURSDAY	11/17/2011	THURSDAY	11/18/2011	FRIDAY
<b><u>DECEMBER</u></b>					
12/15/2011- 12NOON	THURSDAY	12/20/2011	TUESDAY	12/21/2011	WEDNESDAY

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6303.