



**ATTENTION:**

**LONG TERM CARE, ICF-DD, HOSPICE (ROOM & BOARD) & ADULT DAY HEALTH CARE PROVIDERS**

Listed below is the **LTC MONTHLY PROCESSING SCHEDULE FOR THE LAST SIX MONTHS (JULY THRU DECEMBER) OF THE YEAR 2014.**

**NOTE: It is VERY IMPORTANT that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.**

**IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.**

**IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE ” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.**

<b>EDI/ UB CLAIMS RECEIVED AT MOLINA</b>	<b>CHECK RELEASE (ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE DATE</b>	<b>DAY</b>
07/09/2014- 12Noon	* 07/10/2014	Thursday	07/11/2014	Friday
08/07/2014- 12Noon	08/11/2014	Monday	08/12/2014	Tuesday
09/05/2014- 12Noon	09/09/2014	Tuesday	09/10/2014	Wednesday
10/08/2014- 12Noon	* 10/09/2014	Thursday	10/10/2014	Friday
11/07/2014- 12Noon	11/10/2014	Monday	11/12/2014	Wednesday
12/05/2014- 12Noon	12/09/2014	Tuesday	12/10/2014	Wednesday

\* Denotes Mid-Week Cycle

**LAST SIX MONTHS (JULY THRU DECEMBER) OF THE YEAR 2014  
LTC SUPPLEMENTAL / EDI / UB BILLING SCHEDULE**

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE(ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
<b><u>JULY</u></b>					
07/10/2014- 12NOON	THURSDAY	07/15/2014	TUESDAY	07/16/2014	WEDNESDAY
07/17/2014- 12NOON	THURSDAY	07/22/2014	TUESDAY	07/23/2014	WEDNESDAY
<b><u>AUGUST</u></b>					
08/14/2014- 12NOON	THURSDAY	08/19/2014	TUESDAY	08/20/2014	WEDNESDAY
08/21/2014- 12NOON	THURSDAY	08/26/2014	TUESDAY	08/27/2014	WEDNESDAY
<b><u>SEPTEMBER</u></b>					
09/11/2014- 12NOON WEDNESDAY	THURSDAY	09/16/2014	TUESDAY	09/17/2014	
09/18/2014- 12NOON	THURSDAY	09/23/2014	TUESDAY	09/24/2014	WEDNESDAY
<b><u>OCTOBER</u></b>					
10/16/2014- 12NOON WEDNESDAY	THURSDAY	10/21/2014	TUESDAY	10/22/2014	
10/23/2014- 12NOON WEDNESDAY	THURSDAY	10/28/2014	TUESDAY	10/29/2014	
<b><u>NOVEMBER</u></b>					
11/13/2014- 12NOON WEDNESDAY	THURSDAY	11/18/2014	TUESDAY	11/19/2014	
<b><u>DECEMBER</u></b>					
12/11/2014- 12NOON WEDNESDAY	THURSDAY	12/16/2014	TUESDAY	12/17/2014	

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6303.