CHANGES IN TRANSMITTING COMMUNITYCARE PCP REFERRAL AUTHORIZATION NUMBERS FOR ELECTRONIC CLAIMS

Effective with date of processing June 1, 2009, service providers will be required to transmit the 10-digit National Provider Identifier (NPI) as the CommunityCARE PCP Referral Authorization Number on electronic (EDI) claims transactions. This action is being taken to finalize Louisiana Medicaid's compliance with Federal Regulations under the Health Insurance Portability and Accountability Act (HIPAA) for EDI claims transmissions.

It is very important to understand the following information and incorporate it into the transition of your systems.

Primary Care Physicians (PCPs):

- It is the responsibility of the PCP to ensure that the **correct** NPI and taxonomy code (if applicable) AND the correct Medicaid provider number are present on any and all **referrals** for services. PCPs should immediately take steps to accommodate and enter this data on referral forms transmitted to servicing providers.
- PCPs that have multiple NPIs or one NPI with multiple taxonomy codes **must** ensure that the **correct** NPI and taxonomy code are present on the referral.
- Some PCPs have obtained both an individual NPI and a business entity NPI for Medicare purposes. These PCPs **must** ensure that the NPI registered with their Medicaid CommunityCARE provider number is used.
- PCPs should use the CP-O-92 CommunityCARE roster to assist with this process. NPIs (and taxonomy codes where appropriate) are being added to this report.
- PCPs that have chosen to use one NPI with Zip Codes as the "tie-breaker" must either:

    1. Change/register the "tie-breakers" to taxonomy codes, or
    2. Apply, register, and use multiple NPIs.

    Zip Code data can not be transmitted as a "tie-breaker" in the Referring Physician loops/segments of electronic claim transactions. If the decision is made to use one NPI with taxonomy codes, a different taxonomy code must be chosen and registered for each Medicaid provider number in order for the claims to process correctly.

04/22/2009

<u>**Servicing Providers (Receivers of Referrals):**</u>

Electronic (EDI) Transmissions

This change applies to electronic (EDI) claim submissions ONLY.

- Electronic claims will be processed using the NPI entered for the PCP referral authorization number.
- It is necessary to submit the **correct** 10-digit NPI of the recipient's PCP for EDI claims.
- If the PCP has registered that NPI with a taxonomy code, the correct taxonomy code **must** be transmitted with the NPI in the claim transaction in order for the claim to process correctly.
- This information **must** be entered in the **correct** location of the EDI claim. Information concerning entry of this data is found in the EDI Companion Guides located on the Louisiana Medicaid web site, www.lamedicaid.com, link HIPAA Billing Instructions and Companion Guides.
- Servicing providers should discontinue transmitting the PCP's 7-digit Medicaid provider number in EDI transactions.
- Electronic claims will no longer be processed against the 7-digit Medicaid provider number even if it is entered on the claim transaction.
- Providers who continue to transmit the PCP's 7-digit provider number in addition to the PCP's NPI will receive a 147 Educational Edit if the 7-digit number is not the Medicaid number to which the NPI is registered.
- Servicing providers should immediately contact any and all vendors involved in their claims transmission system to ensure that the necessary changes are made to transmit this required information in EDI transactions.

Hard Copy/Paper Claims Submission

- Providers submitting hard copy/paper claims **MUST continue to submit the PCP's 7-digit Medicaid provider number as the Referral Authorization Number on these claims.**
- Providers submitting hard copy/paper claims may enter both the correct NPI data and the Medicaid ID number for PCP referral data if they choose, and the NPI data will be ignored for claims processing.

The Louisiana Medicaid web site, www.lamedicaid.com, contains a convenient search tool that allows servicing providers to obtain the NPI registered for the PCP's Louisiana Medicaid 7-digit provider number. This link is located on the secure side of the web site. Providers must log into the provider portal and access the link, NPI Legacy Search. This link displays the PCP's NPI along with the taxonomy code when it is required to be submitted on the claim.

Providers with questions concerning this transition should contact the appropriate department below.

- NPI Help Desk   225/216-6400
- EDI Help Desk   225/216-6303
- Provider Relations   800/473-2783 or 225/924-5040
- Pharmacy POS Help Desk   800/648-0790 or 225/216-6381
- Web Technical Support Desk   877-598-8753
- Provider Enrollment   225/216-6370
  Provider Enrollment FAX   225/216-6392

04/22/2009