



Reminder to All Providers

To ensure timely and accurate processing of claims please follow these guidelines for claim submission.

CLAIM FORMS must comply with CMS Standard size and in color. (INK-Flint, OCR red J6983).

KEY GUIDELINES Black ink only; no copied, faxed, or black and white claims; align data within each field; no highlighting, staples, tape, or clips.

CMS 1500 MARGINS -top 0.35", Bottom 0.3", Left 0.13", right 0.1".

UB-04 MARGINS A standard UB-04 form is 8.5x11 paper and printed edge to edge. The exact margin measurements may vary depending on the vendor or software used to generate the form.

Refer to the CMS website for additional information.

Beginning March 3, 2025, non-compliant claims will be returned for correction and resubmission.

For questions, contact Gainwell Provider Relations at 1-800-473-2783 or 225-924-5040.