STATE OF LOUISIANA

DEPARTMENT OF HEALTH AND HOSPITALS

LOUISIANA

Department of HEALTH and HOSPITALS

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GOVERNOR

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SECRETARY

September 3, 2003

MEMORANDUM

TO: Medicaid Prescribing Practitioners

FROM: Ben A. Bearden
              Director

RE: **eCDI** (Electronic Clinical Data Inquiry) Internet Web-based Application

The **eCDI** (Electronic Clinical Data Inquiry) Web-based application will become available beginning September 15, 2003, to all authorized Medicaid Prescribing Practitioners. The Department of Health & Hospitals, Bureau of Health Services Financing, and Unisys Corporation are pleased to provide the busy Medicaid practitioner with a high tech Web-based Clinical History Information Support System that is easily accessible via **www.lamedicaid.com.**

The **eCDI** will provide a Medicaid recipient's essential clinical history information at the practitioner's finger tips at any practice location and at no cost to the authorized practitioner.

The **eCDI's** nine (9) clinical services information components are:

1. eCDI Clinical Drug Inquiry
2. eCDI Physician/EPSDT Encounters
3. eCDI Outpatient Procedures
4. eCDI Specialist Services
5. eCDI Ancillary Services
6. eCDI Lab & X-Ray Services
7. eCDI Emergency Room Services
8. eCDI Inpatient Services
9. eCDI Clinical Notes Page

The **eCDI** will be available 24 hours a day and updated on a monthly basis with the exception of the eCDI Clinical Drug Inquiry which will be updated on a daily basis. The **eCDI** Clinical Drug Inquiry component will provide clinical historical data on each Medicaid recipient for the current month, prior month, and prior four months. All other components will provide clinical historical data within a six month period. A print friendly version of the displayed information on each of the web-pages will be accessible and suitable for the recipient's clinical chart.

The major benefits of the use of the **eCDI** by the practitioner will include:
1. Displays a list of all services (i.e. drugs, procedures, MD visits, etc.) by **all** providers that have provided health care services to each individual recipient.
2. Provides the practitioner rapid access to current clinical data to help him/her evaluate the need for "modifications" of an individual Medicaid recipient's health care treatment.
3. Promotes the deliberate evaluation by a practitioner to help prevent duplicate drug therapy and decreases the ordering of duplicate laboratory tests, x-ray procedures and other services.
4. Supplies a list of **all** practitioner types providing health care services to each Medicaid recipient.
5. Assists the practitioner in improving therapeutic outcomes and decreasing health care costs.

Please use the attached **instruction sheet** to help you access **www.lamedicaid.com and the eCDI** application.

INSTRUCTIONS FOR ACCESSING THE eCDI (Clinical Data Inquiry) WEB-BASED APPLICATION FOR AUTHORIZED PRESCRIBING PRACTITIONERS

A Louisiana Medicaid provider wishing to access the eCDI Web-based application is required to have the following:

1. An Internet account with an ISP (not provided by DHH or Unisys) and an Internet browser [either Microsoft's Internet Explorer version 5 or later, or Netscape Navigator version 6 or later].
2. Your **7-Check-Digit Medicaid Provider ID Number,**
3. A valid **e-mail address** (not provided by DHH or Unisys),
4. An assigned provider **Log-in** account provided by Unisys,
5. An assigned provider **Password** provided by Unisys.

NOTE: If you already have enrolled with the **LAMedicaid.com Web site**, and you have obtained an active login and password, you do not need to enroll again.

To obtain a provider **LOG-IN #** and **PASSWORD** follow the steps listed below:

1. Using your Internet browser, go to the www.LAMedicaid.com Web page.
2. Click on the link **PROVIDER ENROLLMENT INSTRUCTIONS** on the left hand side of the LAMedicaid.com home page.
3. Instructions for requests for an online account to establish your provider **LOG-IN** and **PASSWORD** can be downloaded to your computer as an Adobe Acrobat (PDF) file.
4. Print the PDF file and follow the instructions as described in the PDF file.
5. Keep the printed PDF file in a safe place along with your log in # and password.

To **ACCESS** the eCDI Web-based application follow the steps listed below:

1. Using your Internet browser, go to the www.LAMedicaid.com Web page.
2. Click on the **PROVIDER LOG-IN** button in the upper left-hand corner of the home page.
3. If you see a pop-up screen with a security message, you should click on the **YES** button.
4. A Web page titled **PROVIDER LOGIN** will be displayed.
5. Enter your **7-CHECK-DIGIT-MEDICAID PROVIDER ID NUMBER** in the data-entry box, and click on the **ENTER** button to the immediate right of the box.
6. A Web page titled **PROVIDER APPLICATIONS AREA** will be displayed.
7. Click on the link **CLINICAL DATA INQUIRY (eCDI).**
8. Enter your **LOGIN ID** and **PASSWORD**, and then click on the **LOG-IN** button.
9. You are now at the **eCDI MAIN MENU** Web page.

INSTRUCTIONS ON USING eCDI

1. Enter the Recipient's 13-digit Medicaid ID Number or 16-digit CCN (Card Control Number) & Date of birth.
2. Click on the **FIND RECIPIENT** button.
3. Click one of the menu buttons to view the specific clinical inquiry page for that selected recipient.
4. You will need to return to the **MAIN MENU** page to view additional clinical inquiry pages for the selected Recipient.
5. To find another recipient, you should first click on the **CLEAR FIELDS** button and then repeat the the Process described in steps 2, 3 & 4 above.
6. After completing all recipient clinical information inquiries click on Logoff.

INSTRUCTIONS ON USING THE CLINICAL NOTES PAGE LINK

1. Click on the **CLINICAL NOTES PAGE** link to obtain a print-friendly version of the clinical notes page that can be included in a recipient's medical chart.

If you need assistance with accessing or using the eCDI Web application, please call 1-800-648-0790.