



**ATTENTION:**

**LONG TERM CARE, ICF-DD, HOSPICE (ROOM & BOARD) & ADULT DAY CARE PROVIDERS**

Listed below is the **LTC MONTHLY PROCESSING SCHEDULE FOR THE LAST SIX MONTHS (JULY THRU DECEMBER) OF THE YEAR 2015.**

**NOTE:** It is **VERY IMPORTANT** that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB-04 CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

**IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.**

**IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE ” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.**

<b>EDI/ UB CLAIMS RECEIVED AT MOLINA</b>	<b>CHECK RELEASE (ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE DATE</b>	<b>DAY</b>
07/08/2015- 12Noon	* 07/09/2015	Thursday	07/10/2015	Friday
08/07/2015- 12Noon	08/10/2015	Monday	08/11/2015	Tuesday
09/09/2015- 12Noon	* 09/10/2015	Thursday	09/11/2015	Friday
10/08/2015- 12Noon	10/13/2015	Tuesday	10/14/2015	Wednesday
11/06/2015- 12Noon	11/10/2015	Tuesday	11/11/2015	Wednesday
12/09/2015- 12Noon	* 12/10/2015	Thursday	12/11/2015	Friday

\* Denotes Mid-Week Cycle

**LAST SIX MONTHS (JULY THRU DECEMBER OF THE YEAR 2015)  
LTC SUPPLEMENTAL / EDI / UB-04 BILLING SCHEDULE**

<b>EDI/ UB RECEIVED AT MOLINA</b>	<b>DAY</b>	<b>CHECK RELEASE(ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE</b>	<b>DAY</b>
<b><u>JULY</u></b>					
07/09/2015- 12NOON	THURSDAY	07/14/2015	TUESDAY	07/15/2015	WEDNESDAY
07/16/2015- 12NOON	THURSDAY	07/21/2015	TUESDAY	07/22/2015	WEDNESDAY
07/23/2015-12NOON	THURSDAY	07/28/2015	TUESDAY	07/29/2015	WEDNESDAY
<b><u>AUGUST</u></b>					
08/13/2015- 12NOON	THURSDAY	08/18/2015	TUESDAY	08/19/2015	WEDNESDAY
08/20/2015- 12NOON	THURSDAY	08/25/2015	TUESDAY	08/26/2015	WEDNESDAY
<b><u>SEPTEMBER</u></b>					
09/10/2015- 12NOON WEDNESDAY	THURSDAY	09/15/2015	TUESDAY	09/16/2015	
09/17/2015- 12NOON	THURSDAY	09/22/2015	TUESDAY	09/23/2015	WEDNESDAY
<b><u>OCTOBER</u></b>					
10/15/2015- 12NOON WEDNESDAY	THURSDAY	10/20/2015	TUESDAY	10/21/2015	
10/22/2015- 12NOON WEDNESDAY	THURSDAY	10/27/2015	TUESDAY	10/28/2015	
<b><u>NOVEMBER</u></b>					
11/12/2015- 12NOON WEDNESDAY	THURSDAY	11/17/2015	TUESDAY	11/18/2015	
11/19/2015- 12NOON WEDNESDAY	THURSDAY	11/24/2015	TUESDAY	11/25/2015	
<b><u>DECEMBER</u></b>					
12/10/2015- 12NOON WEDNESDAY	THURSDAY	12/15/2015	TUESDAY	12/16/2015	
12/17/2015- 12NOON WEDNESDAY	THURSDAY	12/22/2015	TUESDAY	12/23/2015	

**IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6303.**