

CHAPTER 13: MENTAL HEALTH CLINICS

APPENDIX B: CONTACT/REFERRAL INFORMATION PAGE(S) 3

CONTACT/REFERRAL INFORMATION

Name of Contact	Address/Telephone/Website
Fiscal Intermediary: UNISYS Corporation	
Electronic Media Claims (EMC) Electronic claims sign up and testing	P.O. Box 91025 Baton Rouge, LA 70898 Phone: 225-216-6000 Fax: 225-216-6335
Pharmacy Point of Sale (POS)	P.O. Box 91019 Baton Rouge, LA 70821 Phone: 800-648-0790 (Toll Free) Phone: 225-216-6381 (Local)
Pre-Certification Unit (Hospital) Pre-certification issues and forms	P.O. Box 14849 Baton Rouge, LA 70809-4849 Phone: 800-877-0666 Fax: 800-717-4329
Prior Authorization Unit (PAU) Prior authorization issues, requests and forms	P.O. Box 14919 Baton Rouge, LA 70898 Phone: 800-807-1320 Fax: 225-216-6476
Provider Enrollment Unit (PEU) Provider Enrollment, direct deposit problems, reporting of changes and ownership, NPI	P.O. Box 80159 Baton Rouge, LA 70898 Phone: 225-216-6370 Fax: 225-216-6392
Provider Relations (PR) Billing and training questions	P.O. Box 91024 Baton Rouge, LA 70821 Phone: 225-924-5040 (Local) 800-473-2783 (Toll Free) Fax: 225-216-6334
Recipient Eligibility Verification (REVS)	Phone: 800-766-6326 (Toll Free) Phone: 225-216-7387 (Local)
Web Technical Support	Phone: 877-598-8753 (Toll Free)

CHAPTER 13: MENTAL HEALTH CLINICS

APPENDIX B: CONTACT/REFERRAL INFORMATION PAGE(S) 3

Name of Contact	Address/Telephone/Website
Department of Health and Hospitals (DHH)	
Behavioral Health/Mental Health Rehabilitation (MHR) Program	628 N. 4 th Street Baton Rouge, LA 70802 Phone: 225-342-1203 Fax: 225-389-8134
Bureau of Appeals	P.O. Box 4183 Baton Rouge, LA 70821-4182 Phone: 225-342-0263 Fax: 225-342-8773
Health Standards Section (HHS)	P.O. Box 3767 Baton Rouge, LA 70821 Phone: 342-0138 Fax: 342-5292
Louisiana Children’s Health Insurance Program (LaCHIP) Louisiana Medicaid	LaCHIP: 225-342-0555 (Local) LaCHIP: 877-252-2447 (Toll Free) http://bhsfweb.dhh.louisiana.gov/LaCHIP/ General Medicaid Hotline: 888-342-6207
Medicaid Card Questions	800-834-3333 (Toll Free)
Office of Aging and Adult Services (OAAS)	P.O. Box 2031 Baton Rouge, LA 70821 Phone: 866-758-5038 Fax: 225-219-0202 E-mail: MedWeb@dhh.la.gov http://www.dhh.louisiana.gov/offices/?ID=105
Office for Citizens with Developmental Disabilities (OCDD)	628 N. Fourth Street Baton Rouge, LA 70802 Phone: 225-342-0095 (Local) Phone: 866-783-5553 (Toll Free) E-mail: ocddinfo@la.gov http://www.dhh.louisiana.gov/offices/?ID=191
Office of Management and Finance Bureau of Health Services Financing – MEDICAID	P.O. Box 91030 Baton Rouge, LA 70810 http://www.dhh.louisiana.gov/offices/?ID=92

CHAPTER 13: MENTAL HEALTH CLINICS

APPENDIX B: CONTACT/REFERRAL INFORMATION PAGE(S) 3

Name of Contact	Address/Telephone/Website
Department of Health and Hospitals (DHH)	
Program Integrity (PI)	P.O. Box 91030 Baton Rouge, LA 70810 Fax: 225-219-4155 Fraud and Abuse Hotline: 800-488-2917 http://www.dhh.louisiana.gov
Rate & Audit Hospice, Nursing Facilities	628 N. Fourth Street Baton Rouge, LA 70802 www.dhh.la.gov/rar
Take Charge (Family Planning Waiver)	P.O. Box 91278 Baton Rouge, LA 70821 Phone: (888) 342-6207 Fax: (877) 523-2987 medweb@la.gov www.takecharge.dhh.louisiana.gov
Third Party Liability (TPL) TPL Recovery, Trauma	453 Spanish Town Road Baton Rouge, LA 70802 Phone: 342-1376 Fax: 342-5292
Other Helpful Contact Information	
Office of Population Affairs (OPA) Clearinghouse	P.O. Box 30686 Bethesda, MD 20824-0686 Phone: 866-640-7827 Fax: 866-592-3299 E-mail: Info@OPAClearinghouse.org
Superintendent of Documents To obtain current CMS-1500, UB-04, ADA claim forms	P.O. Box 371954 Pittsburgh, PA 15250-7954 Phone: 205-512-1800
U.S. Department of Health & Human Services Sterilization and Consent Forms	www.hhs.gov/opa/familyplanning/toolsdocs/