



**Attention Personal Care Services Providers
Changes in Entering Information in the
Ordering/Referring Provider Field of Fee-For-Service Claims**

In May 2016, a notice was posted to the Louisiana Medicaid web site concerning the requirement for entering Ordering/Referring/ Prescribing providers on claims billed to Medicaid.

The Affordable Care Act (ACA) requires physicians or other practitioners who order, prescribe, or refer items or services to Medicaid recipients to be listed on claims and to be enrolled in the Medicaid Program, even when they do not submit claims to Medicaid. The ACA requirements are designed to ensure items or services for Medicaid recipients originate from appropriately licensed providers who have not been excluded from Medicare or Medicaid.

This notice clarifies when this information must be entered on claims for Personal Care Services (PCS).

Long Term – Personal Care Services:

Louisiana Medicaid policy does not require an ordering physician for Long Term PCS services. These services are reviewed and approved by LDH – OAAS.

LT-PCS providers should not enter any information in the Referring/Ordering Provider field on claims. This field should be left blank. If information is entered in the field, the claims will be edited and will deny if the information is not correct.

EPSDT – Personal Care Services:

Louisiana Medicaid policy clearly states that EPSDT PCS must be initially ordered by the recipient's attending physician as medically necessary. This must be reviewed by the physician every 180 days or when changes occur in the Plan of Care.

Thus, all claims for EPSDT-PCS must include the name and 10-digit NPI of the ordering physician. Additionally, the ordering physician must be enrolled with Louisiana Medicaid, even if they do not bill Medicaid for services.

EPSDT-PCS providers must obtain the NPI of the ordering physician; confirm that he/she is enrolled in Medicaid; and enter the Qualifier 'DK', the name, and NPI on claims for the patient.

EPSDT-PCS providers should refer to the provider notices concerning Ordering/Referring/Prescribing Providers dated March 24, 2017 and February 21, 2017 for additional information when the ordering provider is required on claims. It is your responsibility to obtain the ordering provider's NPI, and the notices give further detailed instructions on how to confirm that the provider is enrolled with Louisiana Medicaid.